



2025 TRPA Four Star Renovated Facility Award **Application**

Applications must be submitted by Midnight CDT, Sunday, July 27, 2025
via <https://form.jotform.com/24218602551145>

The TRPA Renovated Facility Award is awarded to a park or facility that has finished a renovation within the last 12 months from the posted awards submission deadline. It may be a building, sports complex, trail, playground, splash pad, or other recreational facility. It may be indoor, outdoor or a combination of both. If the park or facility is renovated in phases, it may be submitted at the completion of any phase; additionally, a facility that is part of a larger park may be entered as a stand-alone submission (for example, a renovated tennis complex added in an existing park.) There are two separate awards for this category – submitted within project budgets. An agency can apply for no more than one (1) in each of the budget levels.

SUBMISSION FORMAT: Be as specific as possible within the allotted submission pages.

<p>NARRATIVE (80 available points, 20 points for formatting/60 points for narrative description) (3 typed, double spaced pages maximum)</p> <ul style="list-style-type: none">▪ Facility description.▪ How the facility best serves, benefits and impacts your community.▪ How it enhances or complements existing features in your park system.▪ How community involvement (needs, etc.) were considered in the facility's development.▪ What the past use was of the facility and how the facility will be best utilized in the future.▪ Detail how the effort, creativity, and function of the facility make it an award-winner	<p>PHOTOS (10 available points)</p> <ul style="list-style-type: none">▪ Attach 3 digital photos of the project before renovation▪ Attach 3 digital photos of the project after renovation. <p>BUDGET SHEET (10 available points) Complete and attach TRPA Four Star Award Application Budget Form. (Include funding sources, partnerships, sponsorships, grants or other funding, detailing A&E, construction costs, etc.)</p>
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Formatting requirements:

Narratives must be a maximum of three (3) pages using the following formatting requirements:

- Double spaced
- Margins on narrow setting (.50 on all sides)
- Font size is Times New Roman, size 12
- Ink color is black
- All narratives must include a header and footer with the following:

Explanations: